

www.yu.edu/catalog for changes. This catalog supersedes all previous catalogs and academic information and policies and is binding for all students. However, students continue a course of study in effect at the time they enrolled provided that no more than six years is taken to complete the program.

ATTENDANCE

At the start of the semester, each student must attend class in person to learn the specific attendance, examination, and other requirements of each course.

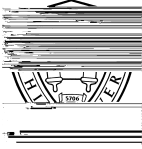
In addition, Yeshiva University has a government reporting requirement for students attending on an international student visa. For these students to study legally in the U.S., YU must report to the U.S. Department of Homeland Security (DHS) that they are physically present and registered full-time. YU starts taking attendance on the first day of classes.

Attendance policy is determined by the instructor of each course. A student who does not meet such requirements may be dropped from a course. In performance courses (such as laboratory, music, and language), attendance is required at all class sessions. Continued unexcused absences will result in the student being dropped from the course or being awarded the grade of G (failure due to lack of attendance), which may lead to probation or academic dismissal from the college.

Guidelines for Student Athletes

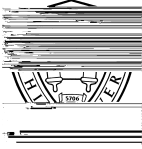
All parties—coaches, instructors, and students—have certain roles in ensuring that students can achieve their academic goals. Students should communicate and work with instructors to minimize conflicts and ensure that academic requirements are a priority.

- Student-Athletes (SAs) should take advantage of priority advising by scheduling a meeting with their academic advisors at least a week before registration. This will greatly minimize class conflicts. During the session with their advisors, SAs should provide practice and competition schedules where possible. Priority advising means that under certain circumstances Academic Advising may hold spots for SAs in required classes as necessary. It applies to students who are “in season” only.
- Coaches are instructed to provide practice and game schedules, including departure times for away contests, to all members of the team prior to the start of each season. Once SAs obtain their game schedules and departure times for away contests, they



should compare their athletic schedule with their class schedule and any other scheduled class events to identify any overlapping commitments.

- After reviewing the professor's attendance policy and, if any, class participation policy, the student should communicate with the professor directly and as soon as possible about any scheduled class events he or she is seeking permission to miss. It is recommended that students speak to their professor(s) in person and not initiate these discussions through email. These conversations should occur during the first days of the semester. If necessary and in a professio

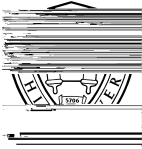


forwards it to the Dean's Office for review, approval and transmittal to the Office of the Registrar.

If a student believes a grade is incorrect, he must first meet with the instructor. Should this meeting be unsatisfactory, the student must appeal in writing to the Department Chair whose decision is final.

DEAN'S LIST

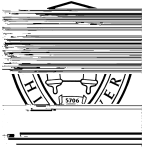
Each academic year, undergraduate students who are full-time fo



2. To select the semifinalists from among those students, the following factors will be considered by the Syms administration and advising team:
 - Dual majors or major+minor
 - Honors courses
 - Resume or LinkedIn profile
 - Reasons for any W's and P's
 - Substantive roles in extracurricular activities
 - Rigor of Jewish Studies curriculum (i.e., Wilf UTS / Beren JS Core)
3. The top-ranked of those students will be asked to complete a brief recorded interview about their candidacy. After reviewing the interviews and the factors above, the Awards Committee will decide on the finalists.
4. The Awards Committee will interview each finalist live. Each finalist will present about why s/he best represents the graduating class, the Sy Syms School of Business and YU, and answer other questions. (Topics may vary year to year.) The committee will make a recommendation to the Dean.
5. The Dean names one valedictorian for each campus.

The following describes the valedictorian selection for Yeshiva College:

1. The Academic Deans plus one member of the Faculty Executive Committee vet candidates on the basis of academic criteria. Any student with a W or Incomplete grade is not considered for Valedictorian. Through this process 3-5 students are chosen who have the highest GPA's and at least 94 credits on campus.
2. The Executive Committee member and Deans invite these 3-5 students for an interview and a short presentation.



ineligible for financial aid, but a one-time waiver for one semester may be granted if failure is due to extraordinary circumstances.

Maintenance of these standards is required for certification by New York State for financial assistance under Section 145-2.2 of the Regulations of the Commissioner of Education and is required by federal regulations to receive aid under Title IV of the Higher Education Act.

To maintain financial aid eligibility, each student must have accrued a minimum number of credits by the beginning of each semester of attendance, as follows:

Second	6	Seventh	60
Third	15	Eighth	75
Fourth	25	Ninth	90
Fifth	36	Tenth	105
Sixth	48	Eleventh	120

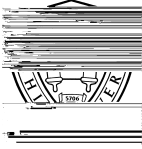
Academic Average: Each school section lists its specific grade requirements. All students must maintain a minimum average of 2.000 per semester and cumulatively.

Each grade has a numerical value as follows:

A = 4.000	B = 3.000	C = 2.000	D = 1.000
A- = 3.667	B- = 2.667	C- = 1.667	D- = 0.667
B+ = 3.333	C+ = 2.333	D+ = 1.333	F, G = 0

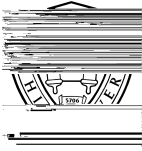
When the numerical value is multiplied by the credit value of a course, the resulting figure is the number of quality points. The student's average is computed by dividing the number of quality points earned by the total number of credits completed with a grade of A through G.

Note that credit is given only for grades A through D- and P. No credit is given for grades F, G, I, L, N, or W.



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Probation serves as a serious warning to students whose records are unsatisfactory and is intended to help them achieve the necessary improvement. Students who are on probation will be notified in writing of their probationary status including for which



Students seeking a make-up exam must contact the Exam Director of the appropriate school. Except in emergencies, this needs to take place before the scheduled exam is administered. Students will receive a formal response indicating whether or not a make-up exam has been approved.

Cheating on Examinations

All work submitted on examinations must represent the work of the student. Students should assume that no outside sources or aid may be used during an exam unless explicitly informed otherwise by the instructor. Instructors wishing to allow outside source materials on an examination should include guidelines in the instructions accompanying the exam. Cheating on examinations includes but is not limited to: use of "cheat sheets," use of textbooks, use of course notes, receiving help from another individual, posting test questions to forums, unethically obtaining an advance copy of the examination or answer key, use of messaging apps during the exam, receiving information about the exam from other students, and use of any unauthorized materials during the exam.

All suspected instances of cheating should be reported to the Academic Integrity Committee. If a faculty member suspects that a student has cheated on an examination, he/she will submit the Initiation of Charges Form to the Academic Integrity Committee through the academic integrity website. Students or other members of the YU community may report academic integrity issues anonymously through the academic integrity website. Students who are under investigation are not permitted to drop the course or opt for a P/N grade during or after the pendency of proceedings under this policy unless found innocent of charges. Upon initiation of charges, the Academic Integrity Committee will submit a written notification of the charges to the student. A hearing of the Academic Integrity Committee will be convened according to processes outlined in section below entitled "For Intentional Misrepresentation and Cheating".

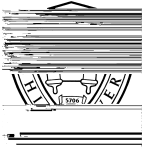
ACADEMIC INTEGRITY VIOLATIONS

A) Plagiarism

In defining plagiarism, this policy distinguishes between **Intentional Misrepresentation** and **Misuse of Sources**. These are two clear extremes, but this policy also recognizes that there can be a continuum between them.²

1. Intentional Misrepresentation occurs when a student deliberately uses someone else's language, ideas, or other original (not common-knowledge) work without acknowledging the source.

² Portions of this definition are adapted from The Council of Writing Program Administrators, "Defining and Avoiding Plagiarism: WPA Statement on Best Policies" <<http://www.wpacouncil.org/positions/index.html>>; Syracuse University, "Academic Integrity Policies and Procedures", <https://psdocs.syr.edu/sudocs/vpcai/finalizeddocs3.pdf>>; and Washington State University, "Plagiarism: What is it?" <<http://www.wsulibs.wsu.edu/plagiarism/what.html>>.



Examples include but are not limited to:

- Assignment downloaded from an Internet source and/or obtained from a paper mill.
 - Assignment obtained from someone else (including another student).
 - Assignment contains part or all of the writings of another person (including another student), without acknowledgment of the source.
 - Assignment contains passages that were cut and pasted from an Internet source, without acknowledgement of the source.
 - Assignment contains passages that were reworded from an outside source, without acknowledgement of the source.
2. Misuse of Sources is the unintentional misappropriation of the language, ideas, and work of others due to a lack of understanding of the conventions of citation and documentation, including paraphrasing, quoting, and the parameters of common knowledge.

Students are responsible for knowing how to quote from, paraphrase, summarize, and cite sources correctly. However, when a student has attempted to acknowledge a source but has not done so fully or completely, the instructor, perhaps in consultation with other faculty, administrators, or an academic integrity panel, may determine that the issue is Misuse of Sources or bad writing, rather than Intentional Misrepresentation.

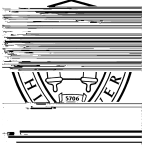
B) Other Violations of Academic Integrity on Assignments

In addition to plagiarism, other examples of academic integrity violations include, but are not limited to:

- Assisting or attempting to assist another student in an act of academic dishonesty.
- Providing papers, essays, research, or other work to aid another student in Intentional Misrepresentation.
- Engaging in unauthorized cooperation with other individuals in completing assignments or examinations.
- Submitting the same assignment, in part or whole, in more than one course, whether at YU or another institution, without prior written approval from both instructors.
- Selling or posting copies of course materials that may be the intellectual property of the instructor.

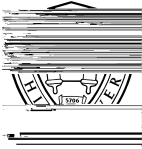
PENALTIES AND PROCEDURES

All instances of violations of academic integrity should be reported to the Academic Integrity Committee. Students who are under investigation are not permitted to drop the course or opt for a P/N grade during or after the pendency of proceedings under this policy unless found innocent of charges. Faculty should file reports by filling out the Initiation of Charges Form available on the academic integrity website. Students may report academic integrity issues anonymously through the academic integrity website.



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Members of the YU community may seek guidance by emailing the A



relevant parties, and will determine whether the student committed an act violating academic integrity. The Committee will provide a written summary of the hearing and findings along with its recommendation for an appropriate penalty (see above) to the Dean of the school in which the student is enrolled.

Decision

The Dean may accept, reject, or modify the Committee's recommendation, and will notify the student in writing of the decision.

Appeal

Within ten calendar days of receipt of the Dean's letter, the student may file an appeal by submitting it in writing to the designated appellate Dean. No appeal will be considered if received after the ten-day deadline. The appellate Dean will consider the merits of the appeal and will consult with the Chair of the Academic Integrity Committee. The appellate Dean may interview the student but will not conduct a new hearing. The standard for review will be whether the student received appropriate notice and had an opportunity to be heard (i.e., whether there was a fair hearing), and whether the school followed its procedures. The student will receive notice of the decision in writing in a timely fashion, but no later than three weeks from the receipt of the appeal. This decision is final.

College of Student Enrolment	Appellate Dean
Yeshiva College	Undergraduate Torah Studies
Sy Syms School of Business	Stern College for Women
Stern College for Women	Sy Syms School of Business
Undergraduate Torah Studies	Yeshiva College

Records

Copies of the final decision (after appeal) will be sent to the Deans of the undergraduate schools and the Dean of Students. The Academic Integrity Committee will keep a record of all charges and proceedings regardless of outcome.

Readmission

Students who have been dismissed as a result of this procedure may apply for readmission after one semester of non-attendance. An application for readmission

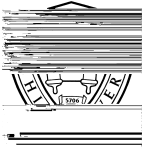
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Appeals

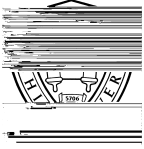
EXCEPTIONS TO ACADEMIC POLICIES

Any exceptions from Yeshiva College or Sy Syms School regulations and requirements must be approved in writing by the respective Academic Standards Committee. Requests at Yeshiva College should be sent electronically to ycacademicstandards@yu.edu. Requests at Sy Syms should be sent electronically to symsacademicstandards@yu.edu. Each committee will inform the Office of the Registrar if the exception is approved. A student should retain a copy of all approvals for his records.

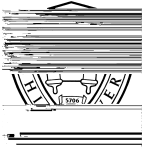
ACADEMIC ADVISEMENT

Academic Advisement at Yeshiva College and Sy Syms School of Business provide guidance and information to students as they complete their degrees. The advisors aim to foster intellectual growth as they help students navigate the complexities of the dual curriculum and develop academic programs to realize their full potential. For more information about Yeshiva College Advising please visit www.yu.edu/academic-advising/undergraduate-men. For more information about Syms Advising please visit www.yu.edu/academic-advising/syms-welcome.

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Jewish Education



requirements. Requests should be made to Academic Advising in advance of the student's final semester. A student may only take one semester part-time.

2) In case of illness. Requests should be made to Academic Advising with medical documentation.

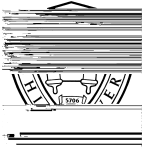
Students should apply separately to the Dean of Undergraduate Torah Studies for permission not to enroll in their morning Torah Studies program.

LEAVE OF ABSENCE

Students who intend to absent themselves from the university and then return must file a Leave of Absence form. If they do not obtain such a leave, readmission may be denied. Leaves of absence are granted for a maximum of one semester per 12-month period. Examples of this would be: a student who takes a leave of absence for the fall semester, would not be eligible for another leave until the following fall semester. Similarly, a student who takes a leave of absence for the spring semester, would not be eligible for another leave until the following spring semester.

Students on leave may not receive credit for study at another institution without prior permission. Students planning to attend another institution to transfer courses back to YU should file the Outside Course Permit form prior to enrollment in the other institution.

Students enrolled in combined degree programs at institutions outside Yeshiva University, and who are not registered for any courses at Yeshi



No official transcript will be issued for a student unless the student's financial record with the university is completely clear.

Official records of students are sent only in the form of a complete transcript. No partial records are sent, nor are records listing only courses without grades.

Students who believe there is an error in their academic record (e.g., grade, average, credit value, or course) must promptly contact the Office of the Registrar.

CHANGE OF NAME OR ADDRESS

A student who wishes to change either a first or last name on school records must file a Change of Name on School Records form in the Office of the Registrar.

Students who change their home or local residences are required to notify the Office of the Registrar of the change of address within 10 days on the Notification of Change of Address form. Alternatively, students may update their addresses and phone numbers through Banner Self-Service at <https://insidetrack.yu.edu>. A student is responsible for all

