

Services

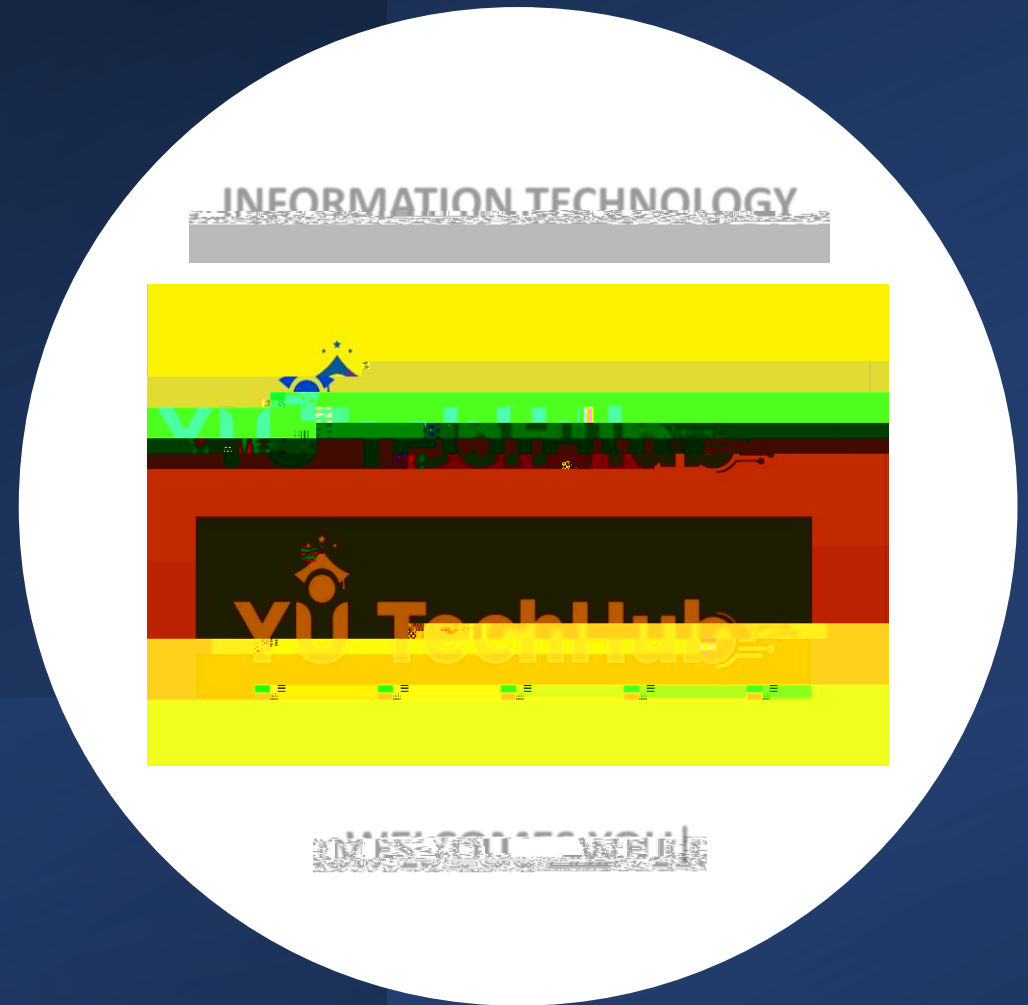


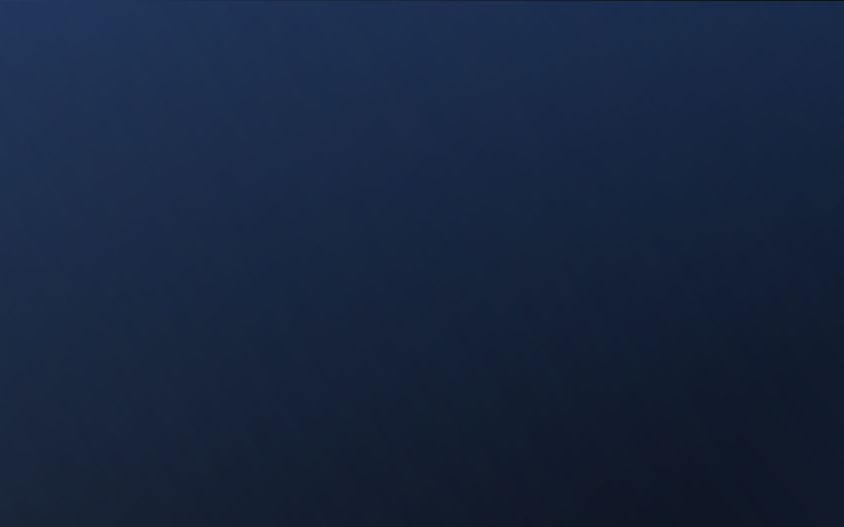
|                      |                                 |  |   |                  |
|----------------------|---------------------------------|--|---|------------------|
| TechHub Service Desk | Finding Default Credentials     | Accessing Office 365                                 | Changing your YUAD Password                 | MFA Registration |
| Cybersecurity Tips   | Insidetrack New Portal          | ITS Supported Software                               | Microsoft Office 365 License & Applications |                  |
|                      |                                 | YU Instructure Canvas                                | Canvas Includes                             | Canvas Dashboard |
| Canvas Class         |                                 | Wilf, Beren, Resnick Computer Labs Locations & Hours | Accessing Computer Labs                     |                  |
|                      | ITS Office Hours & Phone Number | Summary of Services                                  | Q & A                                       |                  |

Follow the ITS Portal link below for more information

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Visit the walk-up Service Desk located on the 6<sup>th</sup> floor in Belfer Hall, for assistance with any









Sign-into <https://office.com>  
with your YU email address  
and current password.



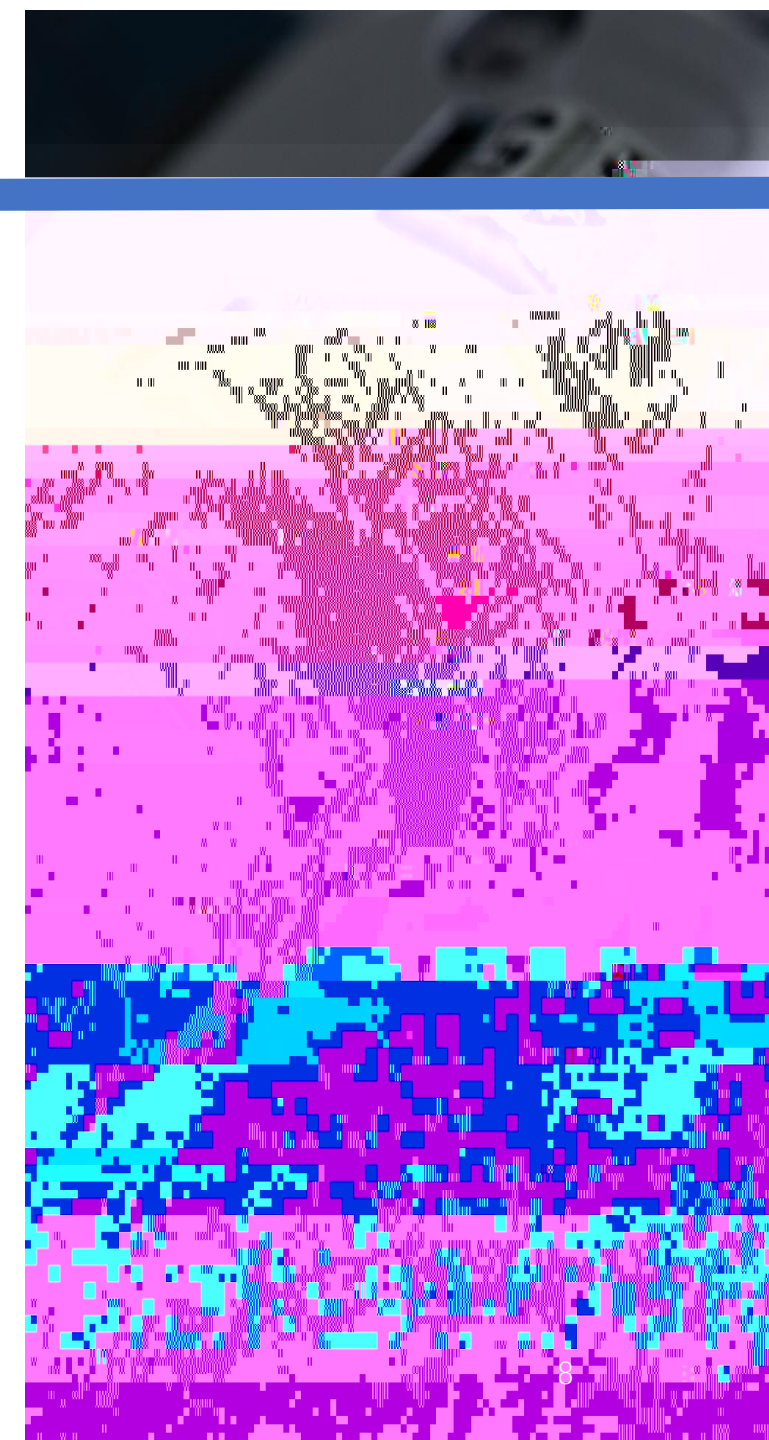




Identity thieves are constantly trying new ways to compromise your devices and to steal your personal information. Phishing schemes have increased significantly and are getting more sophisticated. Users need to be extra vigilant when checking email or going online.

The steps below can also help you stay more secure:

- Make sure you have the latest patches and antivirus updates on your computer and other mobile devices, including smartphones, tablets, and laptops.
- Never give anyone your username, password, or any other personal information. You are responsible for any actions or consequences that involves your AD account.
- Do not open emails, attachments, or links from unknown sources.
- Do not visit untrusted websites; this will reduce any chances of your computer or device getting infected with malware.
- Physical security of your devices is also important; make sure you enable password PINs on your
- Visit \_\_\_\_\_ click on







(<https://insidetrack.yu.edu>)

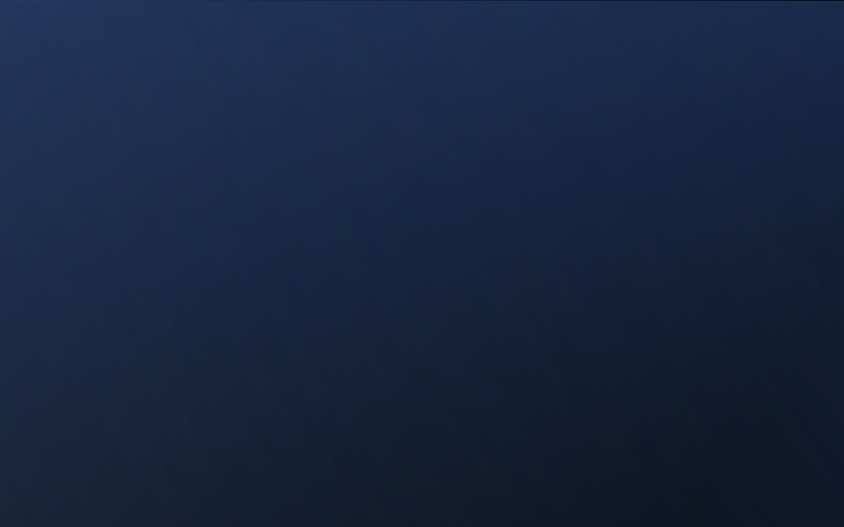


Home

Discover



\_\_\_\_\_ : To display the '\_\_\_\_\_ ' menu, click on the '\_\_\_\_\_ ' located on the top left. The '\_\_\_\_\_ ' menu lists '\_\_\_\_\_ ' that holds applications links and displays information about system available to you, such \_\_\_\_\_ etc. Frequently used '\_\_\_\_\_ ' can be customized and added on your home page. Select '\_\_\_\_\_ ' to view the content available to you.





All active employees are provided with an Office 365 license which allows the use of Office products (Word, Excel, PowerPoint, etc.) on your computer, mobile, or on the web.

Go to Office.com, Click the "Sign in" button.

Sign in using your YU Email address as a username (xxxxxxx@mail.yu.edu) and your YUAD password.

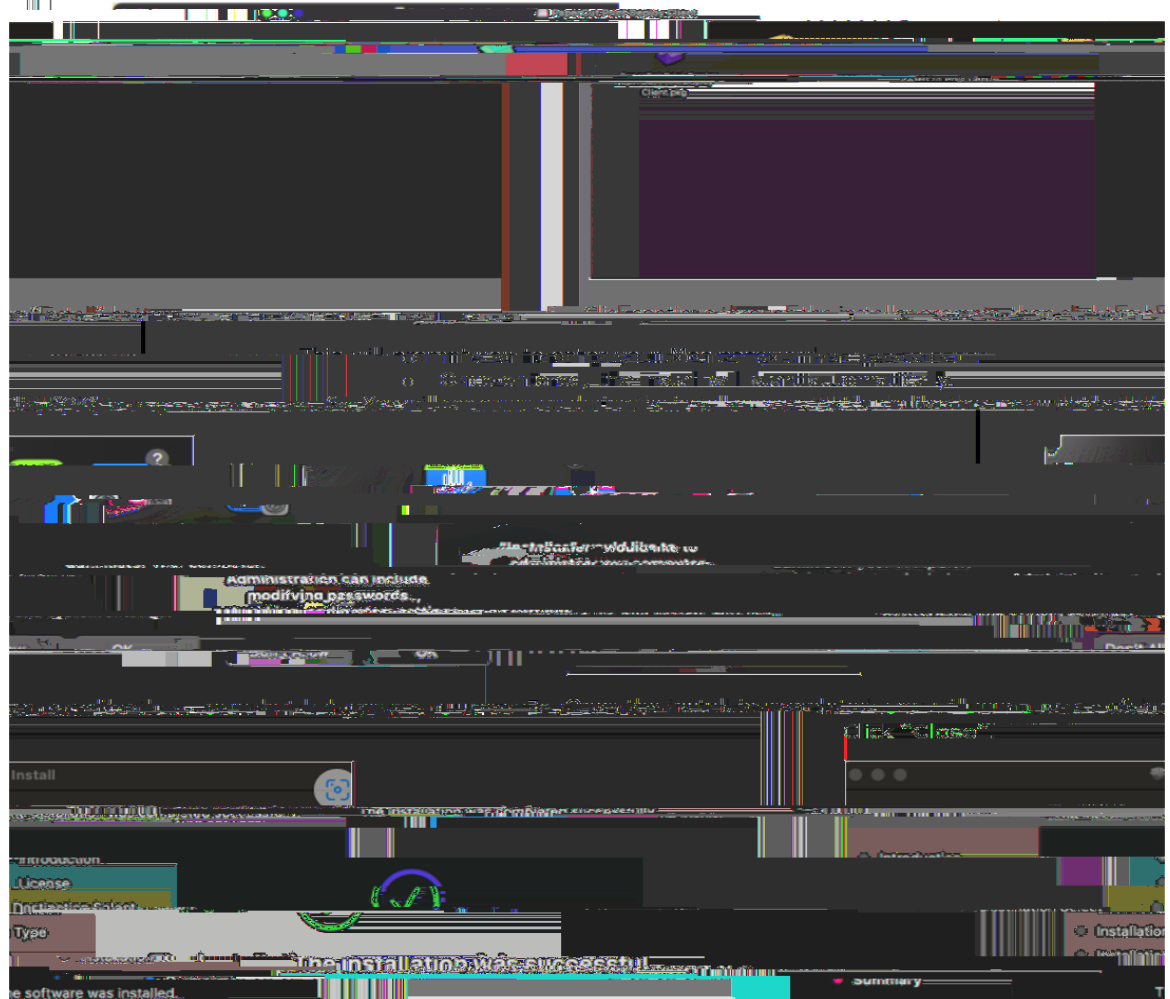
Click on the "Install Office Apps" button to download Office365 apps – good for up to five devices [desktops, laptops, smartphones].



is a print management software solution designed to help Yeshiva University efficiently manage their printing and copying resources.



1. Go to [www.paner.com/usa/paner/paner.html](http://www.paner.com/usa/paner/paner.html) and click on "Software" in the left-hand navigation bar. This will bring you to the Paner Software page.
2. Click on the "PanerCut Software - Mac" located on the right-hand side of the page. This will prompt the download of the software.
3. Once the download is complete, click on the "PanerCut Software - Mac" link in the left-hand navigation bar. This will bring you to the PanerCut Software - Mac page.
4. You will then see the PanerCut Print Deploy Client "Offline" package to start the installation.



11. Locate the document you would like to print, then print it (Apple > File > Print or CTRL-P).
12. Once the print queue is open, click on the "Print" button. This will bring up the "Print" dialog box. Select "Faculty/Staff: Employee - Find Me Printing - Xerox" as the printer.
13. Select "Print" and the print queue should pop up.
14. Once the progress bar completes, go find a printer, scan your badge and you can release your prints.



## Employee Orientation

The fiber network that links all the YU campuses was upgraded in July 2023. This change also increases bandwidth to our Microsoft cloud tenant for Office 365 and Teams, Oracle cloud (Banner), Google, Zoom as well as other providers. This network upgrade also decreases the number of "hops" to cloud entities, so on-campus YU users should see a quicker reply when using many applications to off-campus providers.

## Classroom Computer Upgrades

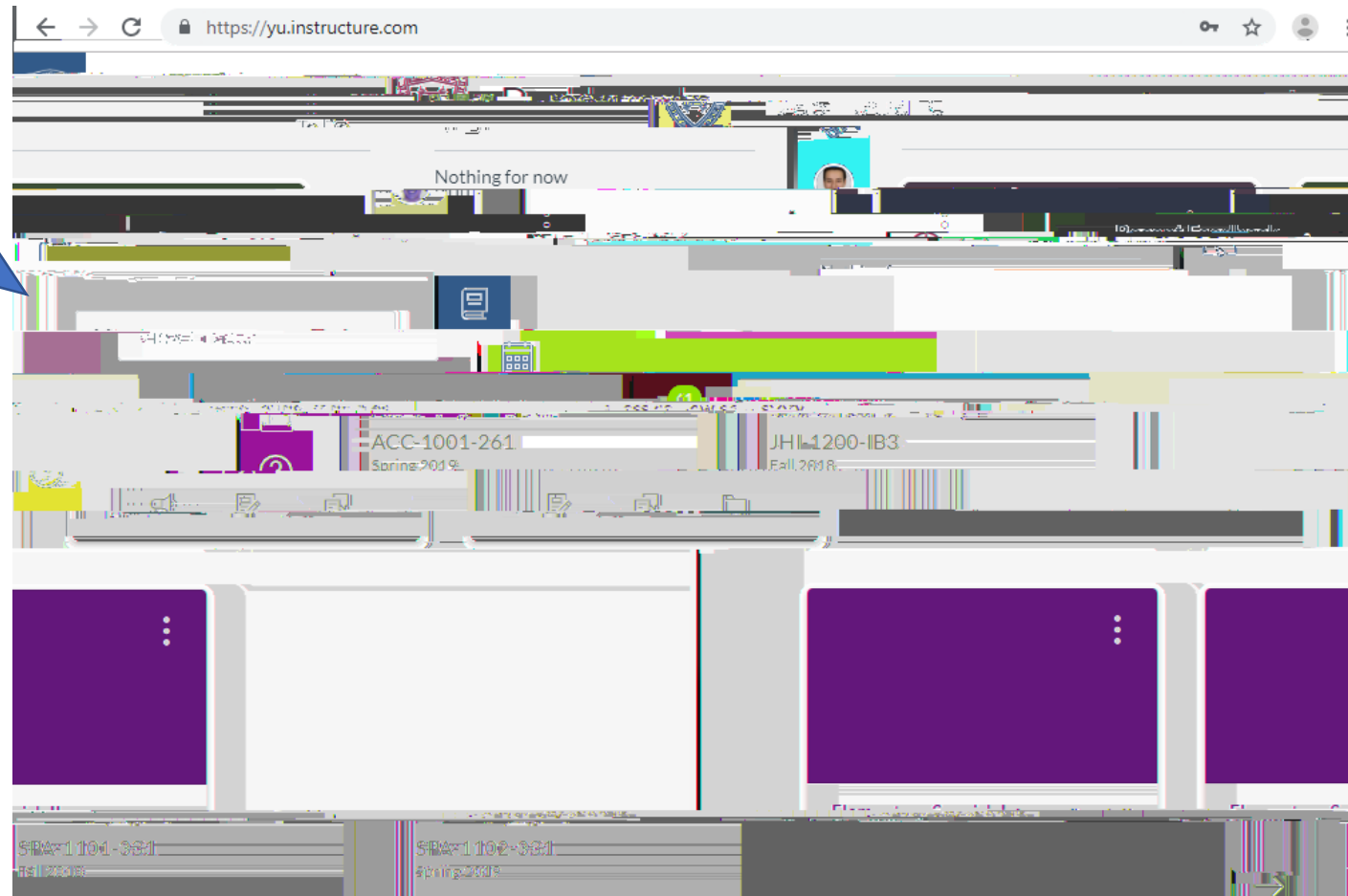
Windows 11 has been the standard on new laptops since Fall 2022. All ITS-managed devices will be upgraded shortly or have already been upgraded to Windows 11. This update will occur automatically.







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- Course Syllabus.
  - Course Announcements and Grades.
  - Course Materials and Assignments.
  - Access to contact faculty and students.



Courses,  
Notifications, and  
Announcements  
posted by professors



Home

Syllabus

Assignments

Quizzes

Week 1

Week 2

Grades

Article Link

Chapter 2

Chapter 2 Quiz

10 min

Ass

Results

Module 1

Module 2

Module 3

Module 4

Module 5

Module 6

Module 7

Module 8

Module 9

Module 10

Module 11

Module 12

Module 13

Module 14

Module 15

Module 16

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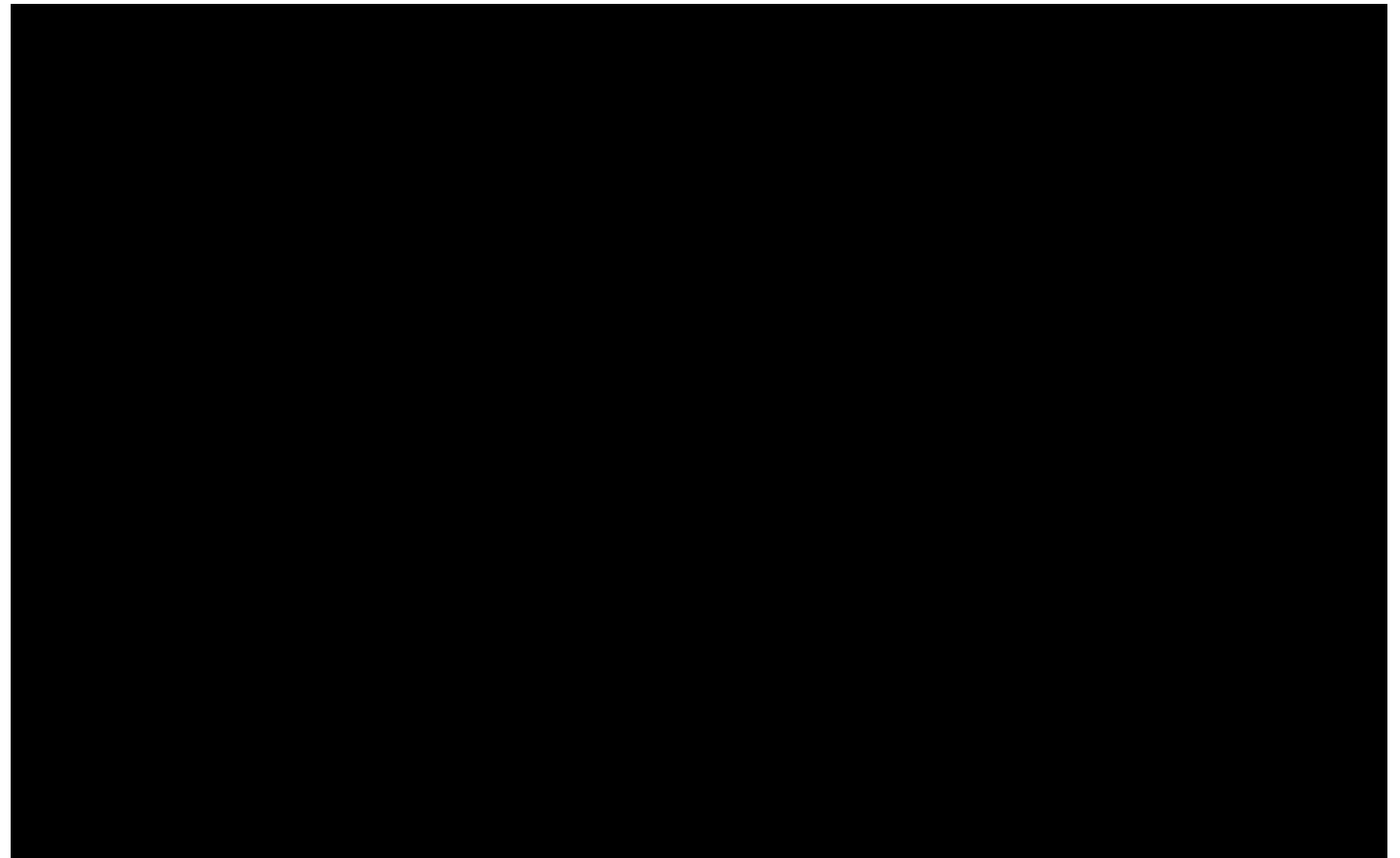


All YU live sessions are taught within Zoom.

You will be automatically provisioned with a YU Licensed Zoom Account

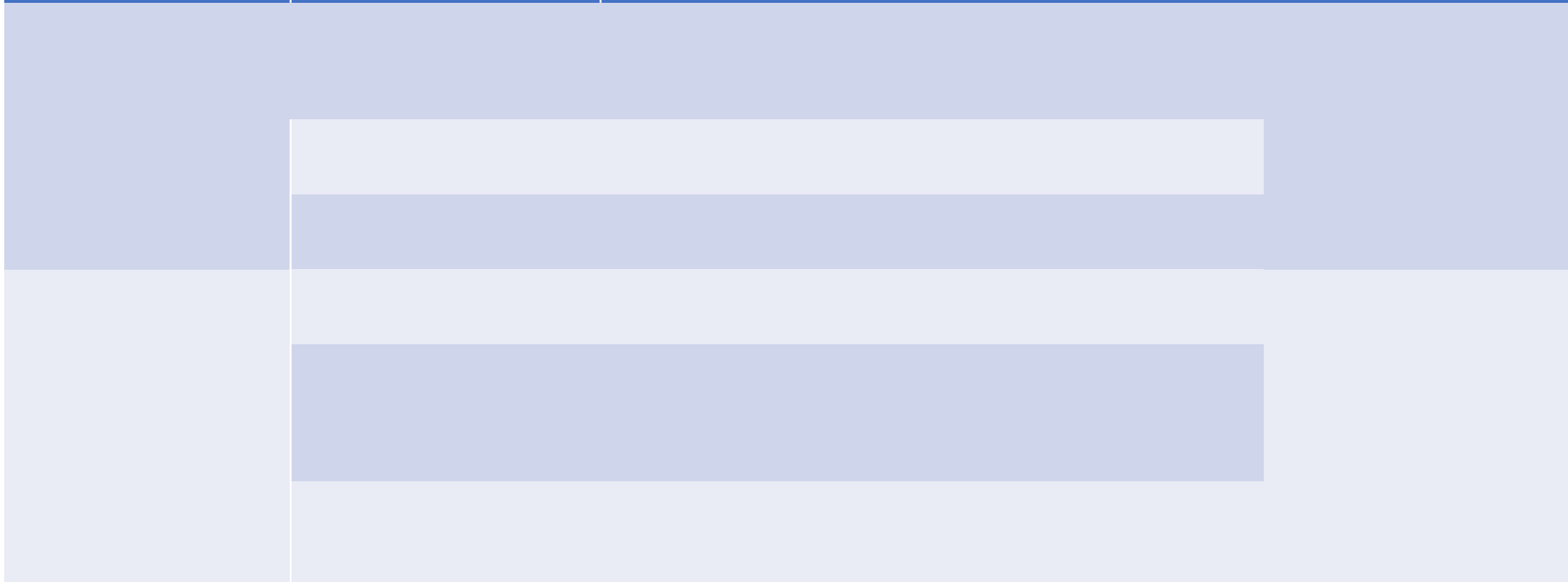
Canvas integrations with Zoom allows for easier management and links directly in Canvas LMS.

Students can access this by clicking on the "Zoom" link within their course.





| Belfer Hall |  |  |  |  |
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- All email is property of Yeshiva University.

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|------------------|---|
|                  |   |
| Office Location: | YU TechHub BH 6 <sup>th</sup> Floor Lobby<br>2495 Amsterdam Ave |
| Email:           | helpdesk@yu.edu   |
| Phone:           | 646-592-4357 Teams 4357   |
| FAQs and Web:    | yu.edu/itsportal  |
|                  |   |



| Find ID     | yu.edu/findID      |                   |             | Last name, Banner ID, SpSSAM ID or Lan0 96ts to University systems and set a strong password. |
|-------------|--------------------|-------------------|-------------|---|
| InsideTrack | Insidetrack.yu.edu | YU E-mail address | YU password | Register/Schedule/Transcripts   |
| Printing    | Printing.yu.edu    | YU E-mail address | YU password | PaperCut Printing   |
| Canvas      | yu.instructure.com | YU E-mail address | YU password | Course management   |
| Office 365  | office.com         | YU E-mail address | YU password | Word, Excel, PowerPoint, D1aCID 30/Lar  |
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